

Health and Safety Policy

Effective Date: 3rd December 2024

Review Date: 3rd June 2025

1. Policy Statement

Yorkshire Building Control Ltd is committed to ensuring the health, safety, and wellbeing of our employees, contractors, clients, and anyone affected by our work. We will meet our legal obligations under the Health and Safety at Work etc. Act 1974 and other relevant legislation, and we will strive to achieve continuous improvement in our health and safety performance.

2. Our Aims

We aim to:

- Provide a safe and healthy working environment.
- Prevent accidents, injuries, and work-related ill health.
- Identify, assess, and manage risks effectively.
- Promote a positive health and safety culture.
- Provide adequate information, instruction, and training for all employees.

3. Responsibilities

Managing Director

- Overall responsibility for health and safety.
- Ensures adequate resources are provided.
- Reviews and updates this policy annually.

Managers and Supervisors

- Responsible for implementing health and safety arrangements in their areas.
- Ensuring that risk assessments are carried out and control measures are in place.
- Supporting and guiding employees in safe working practices.

All Employees

- Must take reasonable care of their own health and safety and that of others.
- Cooperate with health and safety procedures and instructions.
- Report any hazards, incidents, or concerns promptly.

4. Risk Assessment

We will:

- Carry out suitable and sufficient risk assessments for all activities.
- Implement and maintain effective control measures.
- Review risk assessments regularly and whenever there are significant changes.

5. Training and Communication

We will:

- Provide necessary training to ensure all employees understand their health and safety responsibilities.
- Communicate relevant health and safety information clearly and effectively.

Encourage open communication about health and safety concerns.

6. Consultation

We will:

- Consult with employees on health and safety matters.
- Encourage suggestions to improve health and safety performance.
- Work together to resolve any issues.

7. Incident Reporting and Investigation

All incidents, near misses, and dangerous occurrences must be:

- Reported immediately to a manager or supervisor.
- Recorded accurately.
- Investigated to identify causes and prevent recurrence.

8. Monitoring and Review

We will:

- Regularly monitor health and safety performance through inspections, audits, and reviews.
- Investigate any shortcomings and implement improvements.
- Review this policy annually and when there are significant changes in the business or legislation.

9. Policy Implementation

This policy is communicated to all employees and is available to contractors, clients, and other stakeholders upon request. Everyone working for or on behalf of Yorkshire Building Control Ltd is expected to follow this policy to maintain a safe and healthy workplace.

10. Contact Details

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